

City Hall Events
City and County of San Francisco
City Hall, Room 495
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6079



Office of the City Administrator
City and County of San Francisco
City Hall, Room 362
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-4851

Vendor Profile Form

Vendor Information

Vendor Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____ General Email: _____

Contact Information

Primary Contact: _____

Phone: _____ Email: _____

Secondary Contact: _____

Phone: _____ Email: _____

First Client Reference

Contact Name: _____

Phone: _____ Email: _____

Name of Event: _____

Description of Services Provided: _____

Second Client Reference

Contact Name: _____

Phone: _____ Email: _____

Name of Event: _____

Description of Services Provided: _____

Third Client Reference

Contact Name: _____

Phone: _____ Email: _____

Name of Event: _____

Description of Services Provided: _____

Vendor History

Year Founded: _____ Years in Service: _____ Number of Events in 2021: _____

Number of Guests or Customers Served in 2021 (estimated) : _____

Description of Services - (150 words maximum. Describe services provided and key event examples. Please refrain from including marketing or promotional language)
